Stepify

How to set up a new inbox in Chatwoot

Chatwoot 9 steps · 1m 23s

1. Click 'Settings' in the sidebar to open settings.
2. Click 'Inboxes' in settings menu to manage inboxes.
3. Click 'Add Inbox' to start creating new inbox.
4. Click 'Website' to create a live-chat widget inbox.
5. Type website domain in the domain field.
6. Type welcome message in the tagline field.
7. Scroll down to find the create inbox button.
8. Click 'Create Inbox' to complete the setup.
9. Type website name in the Website Name field.