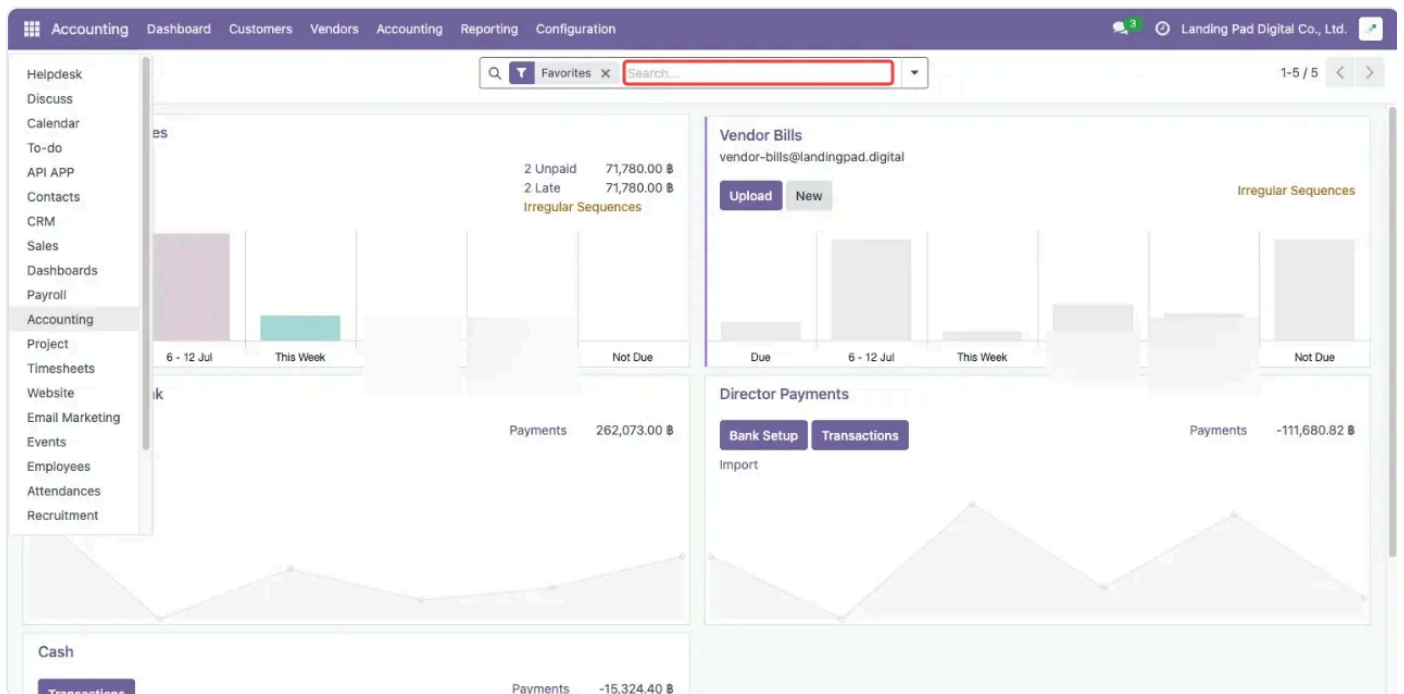




3 Click Add a line button to add first invoice line item

The screenshot displays the Accounting Dashboard for Landing Pad Digital Co., Ltd. The top navigation bar includes links to Accounting, Dashboard, Customers, Vendors, Accounting, Reporting, and Configuration. The dashboard is divided into several sections:

- Customer Invoices:** Features a 'New' button and a search bar. A dropdown menu for 'Search Journal for: My Search...' is open, showing options like '2 Unpaid 71,780.00 \$', '2 Late 71,780.00 \$', and 'Irregular Sequences'. Below this is a bar chart showing invoice status over time.
- Landing Pad Bank:** Includes a 'Transactions' button and a 'Payments' summary of 262,073.00 \$. It also has an 'Import' button and a line chart.
- Director Payments:** Includes a 'Bank Setup' button and a 'Payments' summary of -111,680.82 \$. It also has an 'Import' button and a line chart.
- Cash:** Includes a 'Transactions' button and a 'Payments' summary of -15,324.40 \$.

4 Type 'My Search a product' in the Search a product combobox

The screenshot shows the 'Draft Invoice' form in the Accounting system. The form is divided into several sections:

- Customer Information:** Includes fields for 'Customer', 'Total (Tax inc.)', 'Invoice Date' (16/07/2026), 'Accounting Date' (16/07/2026), 'Due Date' (19/07/2026), and 'Journal' (Customer Invoices).
- Invoice Lines:** This section is active, showing a table with columns for Product, Account, Analytic, Quantity, UoM, Price, Taxes, and Amount. A search bar is present in the 'Product' column, with the text 'Search a product' entered. Below the table are buttons for 'Add a line', 'Add a section', 'Add a note', and 'Catalog'.
- Terms & Conditions:** A field containing the URL 'https://portal.landingpad.digital/terms'.
- Totals:** A summary section showing 'Untaxed Amount: 0.00 \$' and 'Total: 0.00 \$'.

5 Click the Accounting app icon to open the accounting section

Accounting

DashboardCustomersVendorsAccountingReportingConfiguration

Landing Pad Digital Co., Ltd.

NewDashboardDraft Invoice

Customer

Total (Tax Inc.) ? 0.00 ฿

Invoice Date16/07/2026

Accounting Date16/07/2026

Due Date19/07/2026

JournalCustomer Invoices

orPayment Terms

inTHB

Invoice Lines

Journal Items

Other Info

Product	Account	Analytic	Quantity	UoM	Price	Taxes	Amount
My Search a product	410000 Income		1.00		0.00		0.00 ฿

Add a line

Add a section

Add a note

Catalog

Terms & Conditions: <https://portal.landingpad.digital/terms>

Untaxed Amount: 0.00 ฿

Total: 0.00 ฿

Saved message

Log note

Activities