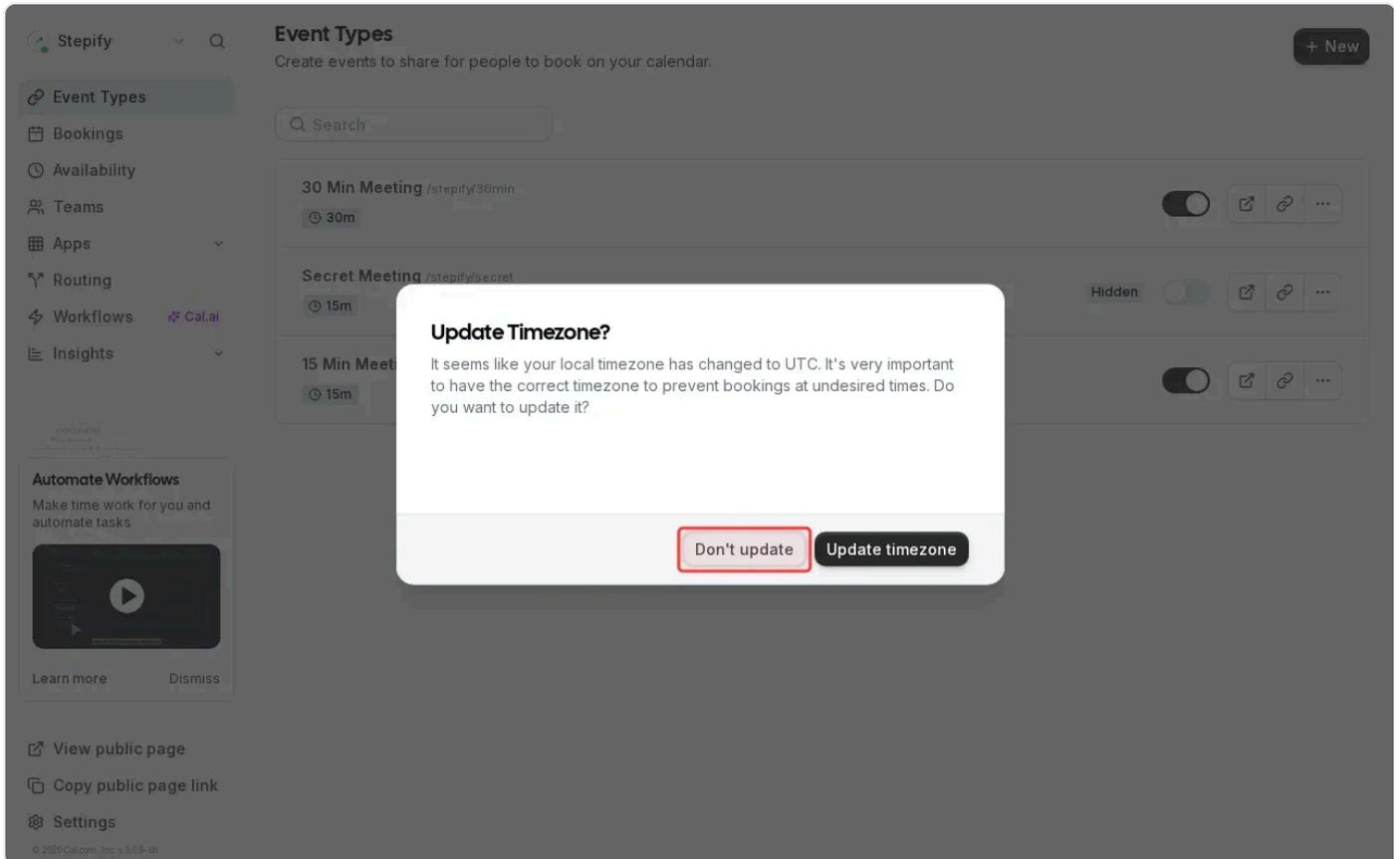# How to create a new event type in Cal.com

calcom   4 steps · 21s

1   **Click 'Don't update' to dismiss timezone modal.**

2 **Click 'New' to create a new event type.**

3 **Type event title in the title field.**

4 **Click 'Save' to complete the event type creation.**

Stepify

- Event Types
- Bookings
- Availability
- Teams
- Apps
- Routing
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- Insights

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← **Quick Consultation**

Save

Basics
15 mins

Availability
Working Hours

Limits
How often you can be booked

Advanced
Calendar settings & more...

Recurring
Set up a repeating schedule

Apps
0 apps, 0 active

Workflows
0 active

Webhooks
0 active

Title

Quick Consultation

Description

B   *I*   🔗

A quick video meeting.

URL

book.landingpad.digital/stepi... quick-consultation

Duration

15   Minutes

Allow multiple durations

Location

📹 Google Meet   ✕

+ Add a location

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