

# Create a canned response

Chatwoot 7 steps

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- 1 Log in to the Stepify Support dashboard
  - 2 Open Settings in the left sidebar
  - 3 Select Canned Responses from Settings
  - 4 Click Add Canned Response to open the form
  - 5 Enter a short code for your canned response
  - 6 Enter your canned response message
  - 7 Click Submit to create the canned response
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