

Create a canned response

Chatwoot 8 steps

- 1 Open Settings in the left sidebar
 - 2 Open the Canned Responses section
 - 3 Click Add Canned Response to open the form
 - 4 Click the Short Code field to focus it
 - 5 Type a short code for the canned response
 - 6 Click away to confirm the short code
 - 7 Type your canned response message
 - 8 Click Submit to save the canned response
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